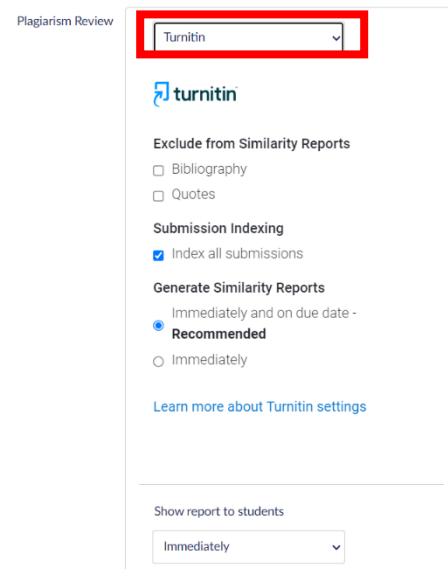# Using Turnitin

A Guide for Educators

Created by the Academic Commons at Thomas Jefferson University

Turnitin is a cloud-based instructional technology that assists learners improve their writing and enhances academic integrity. Specifically, Turnitin generates a "similarity score" and flags text that may or may not be cited correctly.

Turnitin has been integrated with Canvas and can be used in conjunction with assignments that require learners to submit a file upload.

Step 1: Create an Assignment

➢ Refer to the **"Assignments Overview"** and **Assignment Guides** for instructions to create an assignment in Canvas.

➢ Remaining in the assignment builder after filling in the details, select Turnitin from the Plagiarism Review panel.

Step 2: Customize the Similarity Report

➢ You may customize the Similarity Report by selecting the following options:

❖ Exclude bibliographic materials.

❖ Exclude quoted materials.

➢ Excluding bibliography and/or quoted materials signals Turnitin to omit content contained within recognized conventions of the major style guides. The Originality Score will change based on what is included or excluded. If you opt to include bibliographic and/or quoted materials, Turnitin will flag more areas of concern for further investigation.

Step 3: Setting Up the Similarity Report

➢ You can opt to make the Similarity Report available to students at different points during the submission and grading process:

- ❖ *Immediately:* The Similarity Report will be made available to students as soon as they make their submission to Canvas.

- ❖ *After the assignment is graded:* The Similarity Report will be made available to students as soon as their assignment has been graded in Canvas.

- ❖ *After the due date:* The Similarity Report will be made available to students as soon as the assignment due date passes.

- ❖ *Never:* The Similarity Report will never be made available to students but will be available to instructors.

- ➢ To use Turnitin as a teaching opportunity or formative tool, you may want to assign the student to submit a draft and allow the student access to the Similarity Report as soon as the submission is made.

- ➢ Employed in this way, Turnitin can provide automated feedback to students about their use for other's intellectual property and coach them to better understand and avoid plagiarism.

Step 4: Submission Indexing Options

- ➢ When a submission is indexed by Turnitin, it is made available for comparison in future Similarity Reports.

  - ❖ On assignment creation, you can decide if papers submitted to your course will be indexed in this way. If you wish to index the student's work, select the appropriate check box.

  - ❖ An unticked check box will still return a Similarity Report, but the papers submitted to the course will not match any future submissions.

Plagiarism Review

Turnitin

turnitin

Exclude from Similarity Reports

☐ Bibliography
☐ Quotes

Submission Indexing
☑ Index all submissions

Generate Similarity Reports

◉ Immediately and on due date - **Recommended**

○ Immediately

Learn more about Turnitin settings
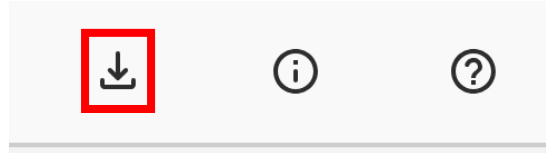
Show report to students

Immediately

Step 5: Accessing the Similarity Report

- ➢ Open the assignment in SpeedGrader and select the colored percentage next to the submitted file.

> This will open a new window where you will be prompted to go to the **new view** for similarity reports. Click on the download arrow in the top right of the report for multiple download options.

Step 6: Interpreting the Similarity Report

> The Turnitin repository includes billions of web pages, current and archived Internet content, periodicals, journals, and scholarly publications, as well as any student work submitted to and indexed by Turnitin.

> The similarity score is based on the amount of matching text and is color-coded.

Color	% Matching Text
Blue	0% Matching Text
Green	1 – 24% Matching Text
Yellow	25 – 49% Matching Text
Orange	50 – 70% Matching Text
Red	75 – 100% Matching Text

> Please be aware that a high similarity score may be artificially low or high. It is common to see high similarity scores when citations and bibliographic materials have not been excluded or if drafts have been indexed. If you suspect plagiarism, you should review the Similarity Report in its entirety

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Turnitin Help

> Turnitin Support – **Guides & Resources**

> Campus Specific Support: Available Monday – Friday 8AM - 6PM
> ❖ Center City: Contact the Academic Commons' Educational Technology Support team at **EdTech.Support@lists.jefferson.edu** or call (215) 503-2830.